

<b>AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT</b>				1. CONTRACT ID CODE		<b>PAGE 1 OF 51 PAGES</b>	
2. AMENDMENT/MODIFICATION NO. 01		3. EFFECTIVE DATE 03/27/2008		4. REQUISITION/PURCHASE REQ. NO. GA 080055		5A. TITLE: IDIQ for A/E and E/A Services	
						5B. PROJECT NO.	
6. ISSUED BY  AOC - Procurement Division 2nd & D Streets, SW Room H2-263 WASHINGTON, DC 20515		CODE  9901		7. ADMINISTERED BY (If other than Item 6)  AOC - Procurement Division 2nd & D Streets, SW ATTN: Patrick Hunt Room H2-263 WASHINGTON, DC 20515		CODE	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, country, state and ZIP Code)						(X)	
						9A. AMENDMENT OF SOLICITATION NO. RFP080025	
						X 9B. DATED (SEE ITEM 11) 03/07/2008	
						10A. MODIFICATION OF CONTRACT/ORDER NO.	
						10B. DATED (SEE ITEM 11)	
CODE		FACILITY CODE					

## 11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended,

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods: (a) By completing items 7 and 14, and returning \_\_\_\_\_ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment your desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)  
SEE LINE ITEMS

13. THIS ITEM ONLY APPLIES TO MODIFICATION OF CONTRACTS/ORDERS.  
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

CHECK ONE	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return \_\_\_\_\_ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

**THIS AMENDMENT NO. 01 IS ISSUED TO ADD ATTACHMENT NO J.7 (PAST PERFORMANCE QUESTIONNAIRE) TO THE SOLICITATION.**

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Patrick Hunt Contracting Officer	
15B. CONTRACTOR/OFFEROR  (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA  BY _____ (Signature of Contracting Officer)	16C. DATE SIGNED

NSN 7540-01-152-8070  
Previous edition unusable

STANDARD FORM 30 (REV. 10-83)  
Prescribed by GSA FAR (48 CFR) 53.243

**RFP080025**

This Amendment No. 01 is issued to answer Contractor questions and add the Past Performance Questionnaire that was left out of the solicitation. The Solicitation due date is unchanged.

### **CONTRACTOR QUESTIONS**

1. Question: Can you verify that the due date is April 10<sup>th</sup>. The pre-solicitation notice listed the due date is April 7<sup>th</sup>.

**Answer: The due date is April 10, 2007. The solicitation takes precedent over the pre-solicitation notice.**

2. Question: Do you require a Past Performance Questionnaire to be completed as part of the proposal. If so, do you have a form for our clients to fill out, and how many do you require?

**Answer: Included in Amendment No. 01. Past Performance Questionnaires will be utilized in the evaluation of your Past Performance. It is the offerors determination to make as to how many you wish to send in.**

3. Question: The solicitation states that the technical proposal be printed on 8.5x11" paper. Is it permissible for us to print our organization chard on 11x17" folded paper.

**Answer: Yes.**

4. Question: One of the listed items for the Management Plan section is a "List of staff with security clearance (and clearance level)". Our Facility Security Officer responded that we should not be providing personal info unless it is for access request. What should I do in this instance? Would providing the number of cleared individuals be sufficient?

**Answer: The number and clearance level will be sufficient.**

## Section J - List of Attachments

J.1

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Attachment No. J.1 SUPPLIES OR SERVICES AND PRICE /COST

Attachment No. J.2 REQUEST FOR CHECK OF CRIMINAL HISTORY RECORDS (For information purposes only)

Attachment No. J.3 ACH VENDOR PAYMENT FORM

Attachment No. J.4 AOC Design Manual

Attachment No. J.5 AOC Design Standards

Attachment No. J.6 AOC Pre-Design Manual

Attachment No. J.7 Past Performance Questionnaire



**AOC PAST PERFORMANCE QUESTIONNAIRE**  
**RFP No. 080025:**

**A/E IDIQ SERVICES**

The company listed below is preparing an offer on the above project for the Architect of the Capitol, Washington, DC. Your name has been provided as a customer reference regarding performance under a past contract with your agency/company. Your comments are considered Source Selection Sensitive, therefore, you are advised that your response will be safeguarded to the extent cited in the Federal Acquisition Regulation (FAR) 42.1503. FAR prohibits the release of past performance evaluations to other than other Government personnel and the company whose performance is being evaluated during the period the information may be used to provide source selection information.

This past performance questionnaire is being submitted by the contractor and you are requested complete it and return it to the Architect of the Capitol in care of **Mr. Patrick G. Hunt**, specialist's name) at FAX number (202)225-3221 on or before the proposal submission due date of April 10, 2008. While all elements below may not apply, please complete as much as possible.

**Company/Individual Requesting Past Project Information:**

**Name:** \_\_\_\_\_

**Past Project Title On Which The Company Is Being Evaluated**

**Project Title :** \_\_\_\_\_

**Evaluator POC (for verification purposes)**

**Name:** Agency/Company, POC \_\_\_\_\_ **Date:** \_\_\_\_\_

**Phone No.:** \_\_\_\_\_ **Fax No.** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Position held or function in relation to project:** \_\_\_\_\_

**Ratings:** Please evaluate the contractor's performance using the following ratings:

"O" Outstanding      The contractor's performance clearly exceeded the contract requirements.

"S" Satisfactory      The contractor's performance met the contract requirements.

"M" Marginal      The contractor's performance met the minimum contract requirements but with difficulty.

"U" Unsatisfactory      The contractor's performance was poor and/or did not satisfy contract

**AOC PAST PERFORMANCE QUESTIONNAIRE**  
**RFP No. 080025:**

requirements.

Please rate and provide supporting information for the following. If the rating is Outstanding or Unsatisfactory, please provide specific contract/job performance areas which were exceeded or not performed in accordance with the contract's minimum requirements. (Use additional sheets as needed)

1. Performance in meeting delivery/completion schedules: \_\_\_\_\_

Rating: \_\_\_\_\_

2. What did the contractor do to improve or resolve schedule problems, if any? \_\_\_\_\_

Rating: \_\_\_\_\_

3. The contractor's quality control (CQC). \_\_\_\_\_

Rating: \_\_\_\_\_

4. The contractor's performance in delivering quality work in accordance with the contract: \_\_\_\_\_

Rating: \_\_\_\_\_

5. The contractor's ability to provide the required work at a reasonable total price. \_\_\_\_\_

Rating: \_\_\_\_\_

6. The contractor's compliance with labor standards, if applicable. \_\_\_\_\_

Rating: \_\_\_\_\_

7. The contractor's compliance with safety standards. \_\_\_\_\_

Rating: \_\_\_\_\_

8. Has the contractor been given any of the following: Cure notice, show cause, letters of reprimand, suspension of payments, termination? If yes, please explain. \_\_\_\_\_

Rating: \_\_\_\_\_

**AOC PAST PERFORMANCE QUESTIONNAIRE**  
**RFP No. 080025:**

9. Would you award another contract to this contractor? If no, please state reasons for not recommending this contractor additional work. \_\_\_\_\_

**Rating:** \_\_\_\_\_

10. Was the customer satisfied with the end product? \_\_\_\_\_

**Rating:** \_\_\_\_\_

11. The relationship between the contractor and owner's contract team/Contracting Officer/COR/COTR?

**Rating:** \_\_\_\_\_

12. The contractor's on-site management and coordination of subcontractors.

**Rating:** \_\_\_\_\_

13. The contractor's overall corporate management, integrity, reasonableness and cooperative conduct.

**Rating:** \_\_\_\_\_

14. Has the contractor filed any modifications? \_\_\_\_\_ How many? \_\_\_\_\_

And to what extent? \_\_\_\_\_

15. Has the contractor been provided an opportunity to discuss any negative performance ratings?

If so, what were the results? \_\_\_\_\_

16. **OVERALL RATING**

**Rating:** \_\_\_\_\_

17. Please provide any additional comments: \_\_\_\_\_

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**AOC PAST PERFORMANCE QUESTIONNAIRE**  
**RFP No. 080025:**

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